

AGREEMENT
FOR PUBLIC SERVICES
CITY OF SAN MATEO

THIS AGREEMENT, made and entered into in the City of San Mateo, County of San Mateo, State of California, by and between the CITY OF SAN MATEO, a municipal corporation, hereinafter called "City", and Loral Landscaping Inc., (a California corporation,) hereinafter called "Proposer", as of the 15th day of July, 2020.

R E C I T A L S:

- (a) The City put the work out to bid on February 23, 2016.
- (b) The city entered into a contract with Loral Landscaping Inc. for the period of July 1, 2016 to June 30, 2017.
- (c) As authorized in the original contract, the parties extended the contract through June 30, 2020.
- (d) The contract has expired but COVID-19 has rendered it impracticable for the City to put this work out to bid this year.
- (e) The parties wish to enter into a new contract for the period of July 1, 2020 to June 30, 2021.

IT IS AGREED, as follows:

1. Scope of Work. Proposer shall perform the work according to Attachment A therefore entitled:

**“Landscape Maintenance Locations
and Minimum Frequencies”**

2. Contract Price. City shall pay, the Proposer shall accept, in full payment for the work above agreed to be done the sum of \$209,762.00 for Fiscal Year 2020-2021.

Said price is determined by the annual fee for FY 2019-2020 (\$207,480) plus a 1.1% increase as requested by Loral Landscaping due to CPI and shall be paid as described in section 5 Payment below. In the event work is performed or materials furnished in addition to or a reduction of those set forth in this agreement and the specifications herein, such work and materials will be paid for in addition to the contract price as stated in this agreement.

3. The Contract Documents. The complete contract consists of the following documents: This Agreement; Zone Maps 1, 2, 3, and 4, and Landscape Maintenance Locations and Minimum Frequencies (Attachment A).

All rights and obligations of City and Proposer are fully set forth and described in the contract documents.

All of the above-named documents are intended to cooperate, so that any work called for in one, and not mentioned in the other, or vice versa, is to be executed the same as if mentioned in all said documents. The documents comprising the complete contract will hereinafter be referred to as "the contract documents". In the event of any variation or discrepancy between any portion of this agreement and any portion of the other contract documents, this agreement shall prevail.

4. Schedule. All work shall be performed in accordance with the schedule provided pursuant to the Contract Book.

5. Payment. Proposer will be paid monthly 100% (1/12 of yearly amount) of the value of work satisfactorily completed and accepted by the City, including any extras, if any. Each monthly payment will be made within fifteen (15) days after approval by the Parks & Recreation Department of the Proposer's invoice which must include 1) list of work performed for the previous month, 2) an irrigation schedule for the next month, 3) an irrigation report of the previous month's work performed and 4) the previous month's pesticide use report to be submitted in order for the processing of payment.

6. Insurance. The Proposer shall provide and maintain:

A. Commercial General Liability Insurance, occurrence form, with a limit of not less than \$2,000,000 each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two (2) times the occurrence limit.

B. Automobile Liability Insurance, occurrence form, with a limit of not less than \$1,000,000 each occurrence. Such insurance shall include coverage for owned, hired, and non-owned automobiles.

C. Workers Compensation in at least the minimum statutory limits.

D. General Provisions for all insurance. All insurance shall:

1. Include the City of San Mateo, its elected and appointed officials, employees, and agents as additional insureds with respect to this Agreement and the performance of services in this Agreement. The coverage shall contain no special limitations on the scope of its protection to the above-designated insured.

2. Be primary with respect to any insurance or self-insurance programs of City, its elected and appointed officials, employees, and agents.

3. Be evidenced, prior to commencement of services, by properly executed policy endorsements in addition to a certificate of insurance.

4. No changes in insurance may be made without the written approval of the City Attorney's office.

7. Hold Harmless and Indemnity Provision. Proposer agrees (1) to hold harmless and indemnify City of San Mateo, its elected and appointed officials, employees, and agents from and against any and all claims, loss, liability, damage, and expense arising from performance of this contract, including claims, loss, liability, damage, and expense caused or claimed to be caused by passive negligence of City of San Mateo, its elected and appointed officials, employees and agents and (2) to defend City of San Mateo, its elected and appointed officials, employees and agents there against; provided, however that this provision does not apply to claims, loss, liability, damage or expense arising from (a) the sole negligence or willful misconduct of City of San Mateo or (b) the active negligence of City of San Mateo; further provided, that this provision shall not affect the validity of any insurance contract, workers compensation or agreement issued by an admitted insurer as defined by the Insurance Code.

8. Attorney Fees. Attorney fees in amount not exceeding \$85 per hour per attorney, and in total amount not exceeding \$5,000 shall be recoverable as costs (that is, by the filing of a cost bill) by prevailing party in any action or actions to enforce the provisions of this contract. The above \$5,000 limit is the total of attorney fees recoverable whether in the trial court, appellate court, or otherwise, and regardless of the number of attorneys, trials, appeals or actions. It is the intent that neither party to this contract shall have to pay the other more than \$5,000 for attorney fees arising out of an action, or actions, to enforce the provisions of this contract. The parties expect and hope there will be no litigation and that any differences will be resolved amicably.

9. Mediation. Should any dispute arise out of this Agreement, any party may request that it be submitted to mediation. The parties shall meet in mediation within 30 days of a request. The mediator shall be agreed to by the mediating parties; in the absence of an agreement, the parties shall each submit one name from mediators listed by either the American Arbitration Association, the California State Board of Mediation and Conciliation, or other agreed-upon service. The mediator shall be selected by a "blindfolded" process.

The cost of mediation shall be borne equally by the parties. Neither party shall be deemed the prevailing party. No party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until the parties but not more than 60 days reach agreement, unless the parties extend the maximum time.

10. Provisions Cumulative. The provisions of this agreement are cumulative, and in addition to and not in limitation of, any other rights or remedies available to City.

11. Notices. All notices shall be in writing, and delivered in person or transmitted by certified mail, postage prepaid.

Notices required to be given to City shall be addressed as follows:

Director of Parks and Recreation
 City of San Mateo
 330 W 20th Avenue
 San Mateo, CA 94403

Notices required to be given to Proposer shall be addressed as appears in the signature block below.

12. Interpretation. As used herein any gender includes each other gender, the singular includes the plural and vice versa.

Landscape Maintenance Locations and Minimum Frequencies

Attachment A

Zone	Street Name	Litter pick-up	Weeding	Pruning (<i>shrubs</i>)	Trimming (<i>Ice Plant, Ivy, Ground Cover or Vines</i>)	Irrigation Check	Fertilize	Pesticide application	SPECIAL NOTES
1	3rd and Crystal Springs (Eaton Park Way)	M	M	Q	Q			GA, PE	
1	3rd and Parrott	M	M	Q	Q	M	1x	GA	Pull palm seedlings/volunteers. NODE
1	Alhambra Circle		M	Q					
1	Aragon & ECR	W	M		Q			GA, PE	
1	Arroyo Court	W	Q		Q			R	Keep leaves blown
1	Baytree Way	M	M	Q	Q			GA, PE	
1	Carmel Circle	M	M	Q	Q	M	2Y	GA	Spray acanthus monthly. NODE
1	Chesterton Place	M	M	Q	Q			GA, PE	

1	De Sabla (small divider)	M	M Q					GA	keep suckers down
1	East and West Capistrano circles	M	M	Q	Q			GA, PE	
1	El Camino Real median islands from 2nd to 21st	W	M	Q		M		GA, PE	Irr only from 2nd to 5th. IRRITROL
1	Fairfax/Franklin	M	M	Q	M			GA, PE	
1	Fairfax/Irving (planting divider)	M	Q	Q	Q	M		GA, PE	NODE
1	Hayward Islands	M	Q	Q	Q	M		GA, PE	keep suckers down. NODE
1	Kentucky/Nevada (planting divider)	M	Q	Q	Q	M		GA, PE	NODE
1	Mounds & Gramercy	Q	Q	Q				GA	
1	Notre Dame Avenue (El Camino to Alameda)	M	M	Y	Q			GA, PE	
1	Parrott and Alameda (concrete traffic divider)		Q					GA	
1	Railroad Avenue Btwn 9th and 17th (both east and west)	Q	Q					GA, PE	
1	Virginia/Georgetown	M	M	Q	Q	M	1x	GA, PE	NODE
1	Woodland ROW (End of school to Hillsborough border)	M	M	2Y	Q			GA, PE	Poison Oak
2	3rd and Lindberg (Park & Ride lot and large triangle)	2M	M					GA, PE	
2	3rd Ave between Norfolk and North Hwy 101 on-ramp	2x M	M	Q		M	Q	GA, PE	IRRITROL
2	3rd/101 Pedestrian Bridge over Freeway	W	M					GA	Blow walkway
2	4th Avenue and S. Humboldt ROW	M	Q					GA, PE	
2	Armada Way Btwn Shoal and Bridgepoint Circle medians	W	M	Q	Q	Q	2Y	GA, PE	Roses. IRRITROL
2	Baker Way between Fashion Island Blvd and Bridgepoint	W	M		1Y	Q		GA, PE	Roses. IRRITROL
2	Bayshore Blvd at Dore Ave Interchange (including island)	2x M	M					GA, PE	Chip this area
2	Bike Path from Dale Avenue to Detroit Drive	2M	M	Q	Q			GA, PE	
2	Bike Path from Mariners to Anchor Rd	2M	M	2Y	2Y			GA, PE	Spot spray only-avoid wildflowers

2	Bridgepoint Parkway Median and Median Islands on Chess Drive by Home Depot and Hilton. Medians on Fashion Island Blvd. West and East side of Mariners Island Blvd.	W	M	Q	Q	Q	2Y	GA, PE	Remove volunteers, clean drip filters-Q. IRRITROL
2	Concar @ 92 (concrete traffic divider)							GA	currently in construction area
2	Concar @ Delaware		Q					GA	
2	Concar Drive ROW (Caltrain station parking lot to Grant Street) North side only	W	M	2Y	Q	Q	2Y	GA, PE	IRRITROL
2	E. Grant Place Walkway	M	M					GA	
2	East side Delaware St. from 16 th Ave. canal to Concar Ave. and medians on Charles & Betty Street entrance medians to 19 th Ave. Park. Median on Concar East of Grant and the planting strip North Side on Concar Ave. from Grant St. to end by Hayward Park Train Station. This also includes the both sides of bio-swale (Sunnybrae to Charles)	W	M	Q	Q	M	2Y	GA, PE	Mostly CALSENSE. IRRITROL (Betty only)
2	Edgewater Boulevard Median and Hardscape from Fashion Island Boulevard to San Mateo City Limit Median on South-East Side of HWY 92 Overpasses.	W	M	Q	Q	M	2Y	GA, PE	NODE
2	Gateway area (city entrance sign, corner of 3rd and S Humboldt, 2nd Ave fence)	W	M	Q	Q	M	2Y	GA, PE	REFRESH FLOWERS. IRRITROL
2	Hawthorne and Birch (large planted divider)	M	Q	Q	Q			GA, PE	shrubs & ice plant
2	Peninsula Avenue underpass on Amphlett and planting in both sides of area, along with triangle planting area on corner	2x M	M	2x YR	Q	M	Q	GA, PE	RAINBIRD

2	J. Hart Clinton/3rd Avenue - Norfolk to Mariners Island Blvd median. Sound wall on west side. Shrubs and grasses from Detroit Ave on east and west side to serpentine walls. Bike path from Detroit to City limits. Anchor Road Parking lot and ROW. West side from Anchor to Tideland Condos.	W	M	Q	Q			GA, PE	2x YR-Trim grasses. Spray weeds along sound wall. Spot spray only in anchor road-avoid wildflowers
2	Meadow View Place	W	W	Q	Q	M	Q	GA	Blow weekly. IRRITROL
2	Median on Mariners Island Blvd from E. Third Avenue to Fashion Island Blvd	W	M	2x YR	Q	M	Q	GA	Trim Palms 2x YR. Pick up palm fronds on median and street. IRRITROL and NODES
2	North Amphlett from N Humboldt to 2nd Ave	2x M	M			M		GA	Sound wall area. Check irrigation
2	N. Bayshore Blvd. (2nd Ave to Peninsula) and Peninsula Ave Interchange to Airport Blvd and island at end (Burlingame border	2x M	M			M		GA	Sound wall area
2	Palm islands from 3rd to Cary Avenue (on Norfolk)	2x M	M			M	2X YR	GA	IRRITROL
2	S Bayshore (Beacon to Newbridge).	2x M	M		Yrly	M		GA	Sound wall area. NODE
2	S. Amphlett @ 5th Avenue	M	Q					GA, PE	Keep clean
2	S. Idaho (1) & N. Idaho (1) (concrete dividers)		Q					GA, PE	
2	San Mateo Creek Wall planter. Weed control from Hwy.101 to J. Hart Clinton Drive.	M	M	Q				GA, PE	Weed control where landscaped
2	Shoal Drive (turn circle)	Q	Q		Q			GA, PE	
2	South Amphlett Blvd Btwn Concar Dr and Haddon Dr (across from Marriott)	W	M					GA, PE	
2	South Grant Street Btwn 10th Av and Birch Av	2x M	M	6x YR				GA, PE	
2	Trader Between Bridgepoint and Mariners	2x M	M	Q		M	Q	GA, PE	Roses. NODE

3	42 Avenue & ECR (old Skatepark and city parking area next to CVS)	2M	Q	Q	Q	M		GA, PE	NODE
3	42nd Avenue (El Camino to western end)	2M	Q	Q	2Y	M		GA, PE	Y-Oak Leaves. Only irrigation is at western most island (NODE)
3	Alameda De Las Pulgas Btwn Hobart Avenue and Belmont Border	W	M	Q	Q	M		GA, PE	2x YR-clean curb. Irrigation only from Hobart to 92 (IRRITROL)
3	Ashwood ROW	2M	Q	Q	Q			GA, PE	
3	Bettina Avenue	2M	Q	Q	2Y			GA, PE	Acacia redolens
3	Borel Ave (ROW)		Q		2Y			GA, PE	
3	Camden Avenue	M	Q	Y				GA, PE	Oleander
3	Dalehurst Court	M	Q	Y				GA, PE	
3	DeAnza @ Highway 92	M						GA, PE	
3	DeAnza Blvd (sidewalks, center medians, 4 traffic triangles)	M	Q					GA, PE	
3	Del Monte Court	M	Q	Q				GA	
3	Del Monte Place	M	Q	Q				GA	
3	E/W Hillsdale Blvd (underpass ECR only)	M	M					GA	Keep weeds off middle and side walls
3	El Camino median from 17th Ave. to 20th Ave, from 27th to 37th and 41st Ave	W	M	Q		M	Q	GA, PE	Irrigation only from 27th to 31st (CALSENSE)
3	Ensenada Median and ROW	2x M	2x M		Q			GA, PE	
3	Fernwood	M	Q					GA	
3	Greenfield Avenue	2M	Q					GA	Q-Oak Leaves
3	Hacienda & 31st Ave	M	M						
3	Hacienda & 36th Ave (2 bio-swales)	M	M						Clean out leaves so drain not blocked
3	Hacienda & 41st Ave	Q	Q					GA, PE	
3	Hillsdale Park area Circles (Alder, Arbor (2), Arrowwood, Briar (2), Chestnut, Heather,	M	M	Q	Q			GA, PE	

	Hickory, and Louise)								
3	Hillsdale Place	M	M	Q	Q			GA, PE	
3	Hillside Court	M	M					GA, PE	
3	Isabelle and Portola (concrete traffic divider)	Q	Q					GA	
3	Laurel Creek Drive (2)	Q	Q					GA, PE	Keep vehicle site line clear
3	Melissa Court	M	Q	Q	Q			GA, PE	
3	Monterey Street (entrance to Laurelwood)	M	Q	Q	Q			Ga, PE	
3	Murphy	M	M	Q	Q			GA, PE	
3	Spuraway Drive	Q	Q	Q	Q			GA, PE	
3	Viewridge	Q	Q	Q	Q			GA, PE	
3	W Hillsdale/HWY 92 (sidewalks, 3 traffic triangles)	Q	Q					GA	
3	W. Hillsdale from Hwy 92 to CSM	2x M	M	Q	Q	M	Q	GA, PE	2x YR-clean curb. IRRITROL
3	Wooster Avenue median	2M	2M	Q	Q	M		GA, PE	NODE
3	Yew St ROW	M	Q	Q	Q			GA, PE	
4	19th Avenue between Ginnever and S. Norfolk St	M	M					GA, PE	
4	Bay Meadows Area medians and planters from Fairgrounds fence to sound wall on Saratoga Ave. Including Annapolis, Trinity, Bermuda and McClellan Cull-De-Sacs from Delaware St. to Hillsdale Blvd.	W	W	Q	Q	M	2Y	GA, PE	north of canal spray weeds. Check Netafim filters and clean as needed.
4	Bike Path from Hillsdale Blvd to Lakeshore Park	2x M	M		Q			R, PE	
4	Delaware @ 19th (3) (concrete dividers)	Q	Q					GA, PE	

4	El Camino Real/ 42 nd Ave. and Pacific Blvd. cloverleaf plantings and ROW by RR Tracks on South West Side of Pacific Blvd. to City Limit landscape area.	2x M	M	Q	Q	M	2xY	GA, PE	IRRITROL and NODE
4	Franklin Parkway medians and side plantings, Hillsdale Blvd. Medians and side plantings and islands and Mini Park from West Side of Saratoga to East Side to HWY 101 entrance.	M	M	Q	Q	M	2xY	GA, PE	CALSENSE
4	Ginnever medians (Between Bermuda and 19th Ave)	M	M					GA	
4	La Selva from Los Prados St to La Selva Cir	W	M					GA	Sound wall area
4	Laurie Meadows Dr Btwn Wood Bridge and West of Suzie St	W	M					GA	Blow weekly
4	Pacific Blvd ROW (North of 42nd to Cal Train Station@Hillsdale)	2x M	M					GA, PE	Chip and Weed
4	Pacific Blvd. and Hillsdale Blvd. cloverleaf and associated planters and shrub beds by Poinsettia and McClellan area's	2x M	M	Q	Q			GA, PE	
4	Pebblewood and Vailwood	2x M	M		Q			GA, PE	
4	Poinsettia and Branson circle	M	M		Q				
4	S. Norfolk and La Selva (2 traffic triangles)	M	M					GA, PE	
4	San Mateo Village median and turnabout on Saratoga Ave. South of Hillsdale Blvd. and two Traffic Circles on San Miguel Way.	M	M						
4	South Norfolk from Hillsdale Blvd to El Parque Court	W	M		Q			GA, PE	
4	Two roundabouts on 40th Ave (in San Mateo Village)	M	M						
4	E. Hillsdale over HWY 101 (triangle at Franklin PKWY to S Norfolk)	M	M					GA, PE	Keep median sprayed

		Mowing	Edging	Litter pick-up (by hand)	Weeding	Pruning (shrubs by hand)	Maintain Hardscape	Irrigation Check	Irrigation Repair					
4	Bay Meadows, Landing Green - Section 1			2W	M	4Y	2W	M	AN					
4	Bay Meadows, Landing Green - Section 2	W	2M	2W	M	4Y	2W	M	AN					
4	Bay Meadows, Landing Green - Section 3	W	2M	2W	M	4Y	2W	M	AN					
		Fertilize	Overseed Lawn	Pesticide application	SPECIAL NOTES									
4	Bay Meadows, Landing Green - Section 1	Q		G, PE						Mulch as needed (keep 3 inches)				
4	Bay Meadows, Landing Green - Section 2	Q	2Y	G, PE						Mulch as needed (keep 3 inches)				
4	Bay Meadows, Landing Green - Section 3	Q	2Y	G, PE						Mulch as needed (keep 3 inches)				

Zone	Street Name	Litter pick-up	Weeding	Pruning (<i>shrubs</i>)	Trimming <i>(Ice Plant, Ivy, Ground Cover or Vines)</i>	Irrigation Check	Fertilize	Pesticide application	SPECIAL NOTES
1	San Mateo Parks (65)	M	Q	Q	Q	Q	GA, PE		If there are storms, then palm fronds need to be picked up within 24 hours. No ivy climbing up trees

Chemical Code: GA=Glyphosate Alternative (TBD), R=Rodeo, PE=Pre-emergent

W - Weekly

Q - Quarterly

Y - Yearly

M - Monthly

2M - 2x per month

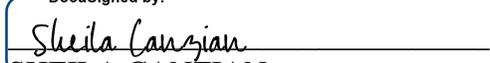
2Y - 2x per year

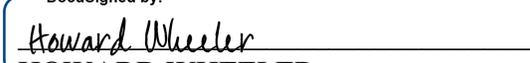
Weeding - Frequencies are estimated to maintain a "weed free" appearance. Spring to fall should require little to no maintenance.

IN WITNESS WHEREOF, this agreement has been duly executed by the parties hereinabove named, as of the day and year first above written.

CITY OF SAN MATEO,
a municipal corporation

PROPOSER OF AGREEMENT,
a California corporation

DocuSigned by:

SHEILA CANZIAN
DIRECTOR OF PARKS & RECREATION

DocuSigned by:

HOWARD WHEELER
PRESIDENT, LORAL LANDCAPING, INC

7/23/2020

7/23/2020

DATE

DATE

APPROVED AS TO FORM:

DocuSigned by:

GABRIELLE WHELAN
ASSISTANT CITY ATTORNEY

Landscape Maintenance Locations and Minimum Frequencies

Zone	Street Name	Litter pick-up	Weeding	Pruning (shrubs)	Trimming (Ice Plant, Ivy, Ground Cover or Irrigation Check	Fertilize	Pesticide application	SPECIAL NOTES
1	3rd and Crystal Springs (Eaton Park Way)	M	M	Q	Q		GA, PE	
1	3rd and Parrott	M	M	Q	Q	M	1x	GA, PE Pull palm seedlings/volunteers . NODE
1	Alhambra Circle		M	Q				
1	Aragon & ECR	W	M		Q		GA, PE	
1	Arroyo Court	W	Q		Q		R	Keep leaves blown
1	Baytree Way	M	M	Q	Q		GA,PE	
1	Carmel Circle	M	M	Q	Q	M	2Y	GA Spray acanthus monthly. NODE
1	Chesterton Place	M	M	Q	Q		GA, PE	
1	De Sabla (small divider)	M	M Q				GA	keep suckers down
1	East and West Capistrano circles	M	M	Q	Q		GA, PE	
1	El Camino Real median islands from 2nd to 21st	W	M	Q		M	GA, PE	Irr only from 2nd to 5th. IRRITROL
1	Fairfax/Franklin	M	M	Q	M		GA, PE	
1	Fairfax/Irving (planting divider)	M	Q	Q	Q	M	GA, PE	NODE
1	Hayward Islands	M	Q	Q	Q	M	GA, PE	keep suckers down. NODE
1	Kentucky/Nevada (planting divider)	M	Q	Q	Q	M	GA, PE	NODE
1	Mounds & Gramercy	Q	Q	Q			GA	
1	Notre Dame Avenue (El Camino to Alameda)	M	M	Y	Q		GA, PE	
1	Parrott and Alameda (concrete traffic divider)		Q				GA	
1	Railroad Avenue Btwn 9th and 17th (both east and west)	Q	Q				GA,PE	
1	Virginia/Georgetown	M	M	Q	Q	M	1x	GA, PE NODE
1	Woodland ROW (End of school to Hillsborough border)	M	M	2Y	Q		GA, PE	Poison Oak
2	3rd and Lindberg (Park & Ride lot and large triangle)	2M	M				GA, PE	
2	3rd Ave between Norfolk and North Hwy 101 on-ramp	2x M	M	Q		M	Q	GA, PE IRRITROL
2	3rd/101 Pedestrian Bridge over Freeway	W	M				GA	Blow walkway
2	4th Avenue and S. Humboldt ROW	M	Q				GA, PE	
2	Armada Way Btwn Shoal and Bridgepoint Circle medians	W	M	Q	Q	Q	2Y	GA, PE Roses. IRRITROL
2	Baker Way between Fashion Island Blvd and Bridgepoint	W	M		1Y	Q	GA, PE	Roses. IRRITROL
2	Bayshore Blvd at Dore Ave Interchange (including island)	2x M	M				GA, PE	Chip this area
2	Bike Path from Dale Avenue to Detroit Drive	2M	M	Q	Q		GA, PE	
2	Bike Path from Mariners to Anchor Rd	2M	M	2Y	2Y		GA, PE	Spot spray only-avoid wildflowers
2	Bridgepoint Parkway Median and Median Islands on Chess Drive by Home Depot and Hilton. Medians on Fashion Island Blvd. West and East side of Mariners Island Blvd.	W	M	Q	Q	Q	2Y	GA, PE Remove volunteers, clean drip filters-Q. IRRITROL

2	Concar @ 32 (concrete traffic divider)							GA	currently in construction area
2	Concar @ Delaware		Q					GA	
2	Concar Drive ROW (Caltrain station parking lot to Grant Street) North side only	W	M	2Y	Q	Q	2Y	GA, PE	IRRITROL
2	E. Grant Place Walkway	M	M					GA	
2	East side Delaware St. from 16 th Ave. canal to Concar Ave. and medians on Charles & Betty Street entrance medians to 19 th Ave. Park. Median on Concar East of Grant and the planting strip North Side on Concar Ave. from Grant St. to end by Hayward Park Train Station. This also includes the both sides of bio-swale (Sunnybrea to Charles)	W	M	Q	Q	M	2Y	GA, PE	Mostly CALSENSE. IRRITROL (Betty only)
2	Edgewater Boulevard Median and Hardscape from Fashion Island Boulevard to San Mateo City Limit Median on South-East Side of HWY 92 Overpasses.	W	M	Q	Q	M	2Y	GA, PE	NODE
2	Gateway area (city entrance sign, corner of 3rd and S Humboldt, 2nd Ave fence)	W	M	Q	Q	M	2Y	GA, PE	REFRESH FLOWERS. IRRITROL
2	Hawthorne and Birch (large planted divider)	M	Q	Q	Q			GA, PE	shrubs & ice plant
2	Peninsula Avenue underpass on Amphlette and planting in both sides of area, along with triangle planting area on corner	2x M	M	2x YR	Q	M	Q	GA, PE	RAINBIRD
2	J. Hart Clinton/3rd Avenue - Norfolk to Mariners Island Blvd median. Sound wall on west side. Shrubs and grasses from Detroit Ave on east and west side to serpentine walls. Bike path from Detroit to City limits. Anchor Road Parking lot and ROW. West side from Anchor to Tideland Condos.	W	M	Q	Q			GA, PE	2x YR-Trim grasses. Spray weeds along soundwall. Spot spray only in anchor road-avoid wildflowers
2	Meadow View Place	W	W	Q	Q	M	Q	GA	Blow weekly. IRRITROL
2	Median on Mariners Island Blvd from E. Third Avenue to Fashion Island Blvd	W	M	2x YR	Q	M	Q	GA	Trim Palms 2x YR. Pick up palm fronds on median and street. IRRITROL and NODES
2	North Amphlett from N Humboldt to 2nd Ave	2x M	M			M		GA	Sound wall area. Check irrigation
2	N. Bayshore Blvd. (2nd Ave to Peninsula) and Peninsula Ave Interchange to Airport Blvd and island at end (Burlingame border	2x M	M			M		GA	Sound wall area
2	Palm islands from 3rd to Cary Avenue (on Norfolk)	2x M	M			M	2X YR	A	IRRITROL
2	S Bayshore (Beacon to Newbridge).	2x M	M		Yrly	M		GA	Sound wall area. NODE
2	S. Amphlett @ 5th Avenue	M	Q					GA, PE	Keep clean
2	S. Idaho (1) & N. Idaho (1) (concrete dividers)		Q					GA, PE	
2	San Mateo Creek Wall planter. Weed control from Hwy.101 to J. Hart Clinton Drive.	M	M	Q				GA, PE	Weed control where landscaped
2	Shoal Drive (turn circle)	Q	Q		Q			GA, PE	
2	South Amphlett Blvd Btwn Concar Dr and Haddon Dr (across from Marriott)	W	M					GA, PE	
2	South Grant Street Btwn 10th Av and Birch Av	2x M	M	6x YR				GA, PE	
2	Trader Between Bridgepoint and Mariners	2x M	M	Q		M	Q	GA, PE	Roses. NODE

3	42 Avenue & ECR (old Skatepark and city parking area next to CVS)	2M	Q	Q	Q	M		GA, PE	NODE
3	42nd Avenue (El Camino to western end)	2M	Q	Q	2Y	M		GA, PE	Y-Oak Leaves. Only irrigation is at western most island (NODE)
3	Alameda De Las Pulgas Btwn Hobart Avenue and Belmont Border	W	M	Q	Q	M		GA, PE	2x YR-clean curb. Irrigation only from Hobart to 92 (IRRITROL)
3	Ashwood ROW	2M	Q	Q	Q			GA, PE	
3	Bettina Avenue	2M	Q	Q	2Y			GA, PE	Acacia redolens
3	Borel Ave (ROW)		Q		2Y			GA, PE	
3	Camden Avenue	M	Q	Y				GA, PE	Oleander
3	Dalehurst Court	M	Q	Y				GA, PE	
3	DeAnza @ Highway 92	M						GA, PE	
3	DeAnza Blvd (sidewalks, center medians, 4 traffic triangles)	M	Q					GA, PE	
3	Del Monte Court	M	Q	Q				GA, PE	
3	Del Monte Place	M	Q	Q				GA	
3	E/W Hillsdale Blvd (underpass ECR only)	M	M					GA	Keep weeds off middle and side walls
3	El Camino median from 17th Ave. to 20th Ave, from 27th to 37th and 41st Ave	W	M	Q		M	Q	GA, PE	Irrigation only from 27th to 31st (CALSENSE)
3	Ensenada Median and ROW	2x M	2x M		Q			GA, PE	
3	Fernwood	M	Q					GA	
3	Greenfield Avenue	2M	Q					GA	Q-Oak Leaves
3	Hacienda & 31st Ave	M	M						
3	Hacienda & 36th Ave (2 bio-swales)	M	M						Clean out leaves so drain not blocked
3	Hacienda & 41st Ave	Q	Q					GA, PE	
3	Hillsdale Park area Circles (Alder, Arbor (2), Arrowood, Briar (2), Chestnut, Heather, Hickory, and Louise)	M	M	Q	Q			GA, PE	
3	Hillsdale Place	M	M	Q	Q			GA, PE	
3	Hillside Court	M	M					GA, PE	
3	Isabelle and Portola (concrete traffic divider)	Q	Q					GA	
3	Laurel Creek Drive (2)	Q	Q					GA, PE	Keep vehicle site line clear
3	Melissa Court	M	Q	Q	Q			GA, PE	
3	Monterey Street (entrance to Laurelwood)	M	Q	Q	Q			GA, PE	
3	Murphy	M	M	Q	Q			GA, PE	
3	Spuraway Drive	Q	Q	Q	Q			GA, PE	
3	Viewridge	Q	Q	Q	Q			GA, PE	
3	W Hillsdale/HWY 92 (sidewalks, 3 traffic triangles)	Q	Q					GA	
3	W. Hillsdale from Hwy 92 to CSM	2x M	M	Q	Q	M	Q	GA, PE	2x YR-clean curb. IRRITROL
3	Wooster Avenue median	2M	2M	Q	Q	M		GA, PE	NODE
3	Yew St ROW	M	Q	Q	Q			GA, PE	

4	19th Avenue between Ginnever and S. NOROIK St	M	M					GA, PE	
4	Bay Meadows Area medians and planters from Fairgrounds fence to sound wall on Saratoga Ave. Including Annapolis, Trinity, Bermuda and McClellan Cull-De-Sacs from Delaware St. to Hillsdale Blvd.	W	W	Q	Q	M	2Y	GA, PE	north of canal spray weeds. Check Netafim filters and clean as needed.
4	Bike Path from Hillsdale Blvd to Lakeshore Park	2x M	M		Q			R, PE	
4	Delaware @ 19th (3) (concrete dividers)	Q	Q					GA, PE	
4	El Camino Real/ 42 nd Ave. and Pacific Blvd. cloverleaf plantings and ROW by RR Tracks on South West Side of Pacific Blvd. to City Limit landscape area.	2x M	M	Q	Q	M	2xY	GA, PE	IRRITROL and NODE
4	Franklin Parkway medians and side plantings, Hillsdale Blvd. Medians and side plantings and islands and Mini Park from West Side of Saratoga to East Side to HWY 101 entrance.	M	M	Q	Q	M	2xY	GA, PE	CALSENSE
4	Ginnever medians (Between Bermuda and 19th Ave)	M	M					GA	
4	La Selva from Los Prados St to La Selva Cir	W	M					GA	Sound wall area
4	Laurie Meadows Dr Btwn Wood Bridge and West of Suzie St	W	M					GA	Blow weekly
4	Pacific Blvd ROW (North of 42nd to CalTrain Station@Hillsdale)	2x M	M					GA, PE	Chip and Weed
4	Pacific Blvd. and Hillsdale Blvd. cloverleaf and associated planters and shrub beds by Poinsettia and McClellan area's	2x M	M	Q	Q			GA, PE	
4	Pebblewood and Vailwood	2x M	M		Q			GA, PE	
4	Poinsettia and Branson circle	M	M		Q				
4	S. Norfolk and La Selva (2 traffic triangles)	M	M					GA, PE	
4	San Mateo Village median and turnabout on Saratoga Ave. South of Hillsdale Blvd. and two Traffic Circles on San Miguel Way.	M	M						
4	South Norfolk from Hillsdale Blvd to El Parque Court	W	M		Q			GA, PE	
4	Two roundabouts on 40th Ave (in San Mateo Village)	M	M						
4	E. Hillsdale over HWY 101 (triangle at Franklin PKWY to S Norfolk)	M	M					GA, PE	Keep median sprayed

		Mowing	Edging	Litter pick-up (by hand)	Weeding	Pruning (shrubs by hand)	Maintain Hardscape	Irrigation Check	Irrigation Repair
4	Bay Meadows, Landing Green - Section 1			2W	M	4Y	2W	M	AN
4	Bay Meadows, Landing Green - Section 2	W	2M	2W	M	4Y	2W	M	AN
4	Bay Meadows, Landing Green - Section 3	W	2M	2W	M	4Y	2W	M	AN
		Fertilize	Overseed Lawn	Pesticide application	SPECIAL NOTES				
4	Bay Meadows, Landing Green - Section 1	Q		GA, PE	Mulch as needed (keep 3 inches)				

4	Bay Meadows, Landing Green - Section 2	Q	2Y	GA, PE	Mulch as needed (keep 3 inches)
4	Bay Meadows, Landing Green - Section 3	Q	2Y	GA, PE	Mulch as needed (keep 3 inches)

Add Alternate:

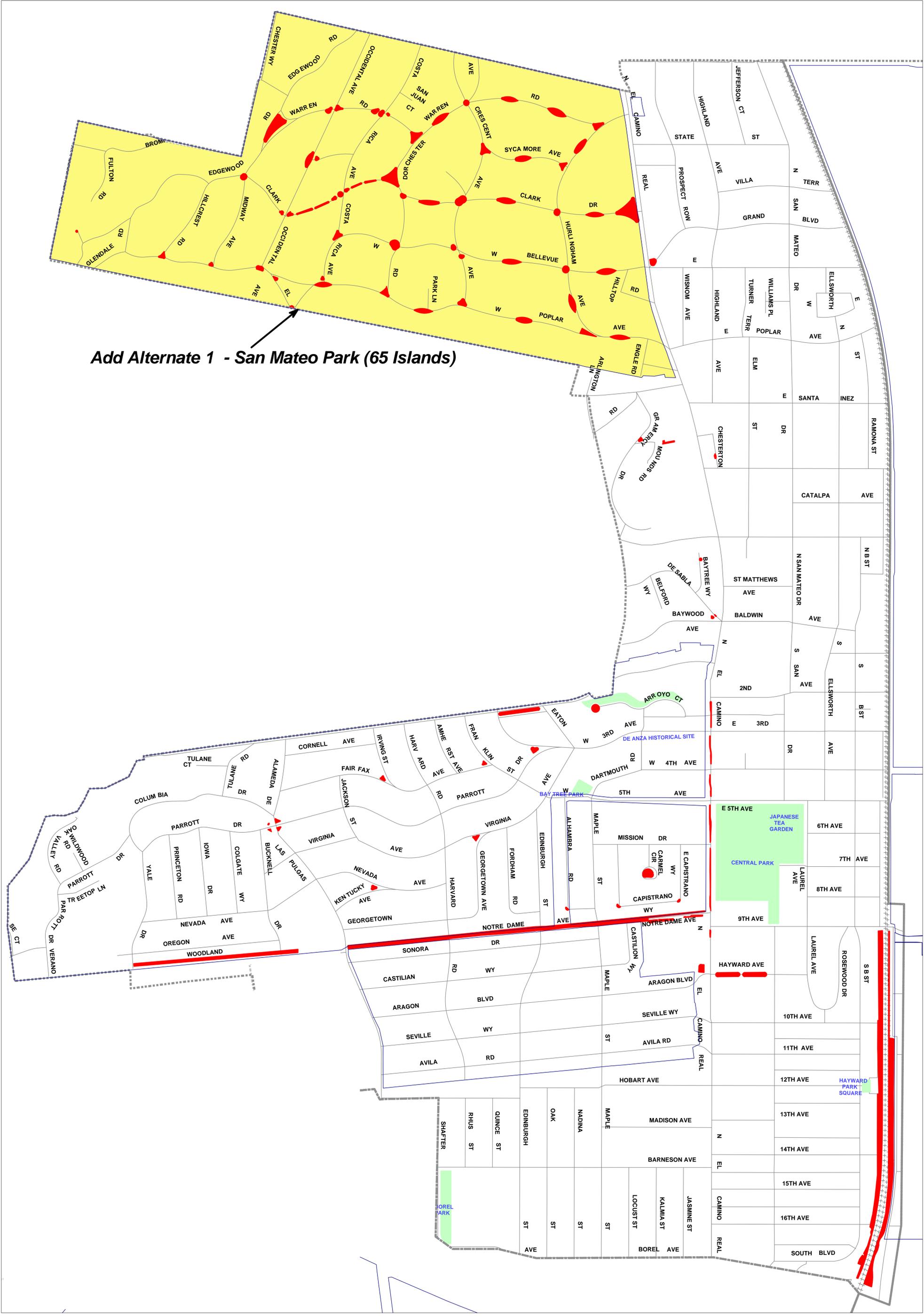
Zone	Street Name	Litter pick-up	Weeding	Pruning (shrubs)	Trimming (Ice Plant, Ivy, Ground Cover)	Irrigation Check	Fertilize	Pesticide application	SPECIAL NOTES
1	San Mateo Parks (65)	M	Q	Q	Q	Q	GA, PE		If there are storms then palm fronds need to be picked up within 24 hours. No ivy climbing up trees

Chemical Code: GA=Glyphosate Alternative (TBD), R=Rodeo, PE=Pre-emergent

W - Weekly
 Q - Quarterly
 Y - Yearly

M - Monthly
 2M - 2x per month
 2Y - 2x per year

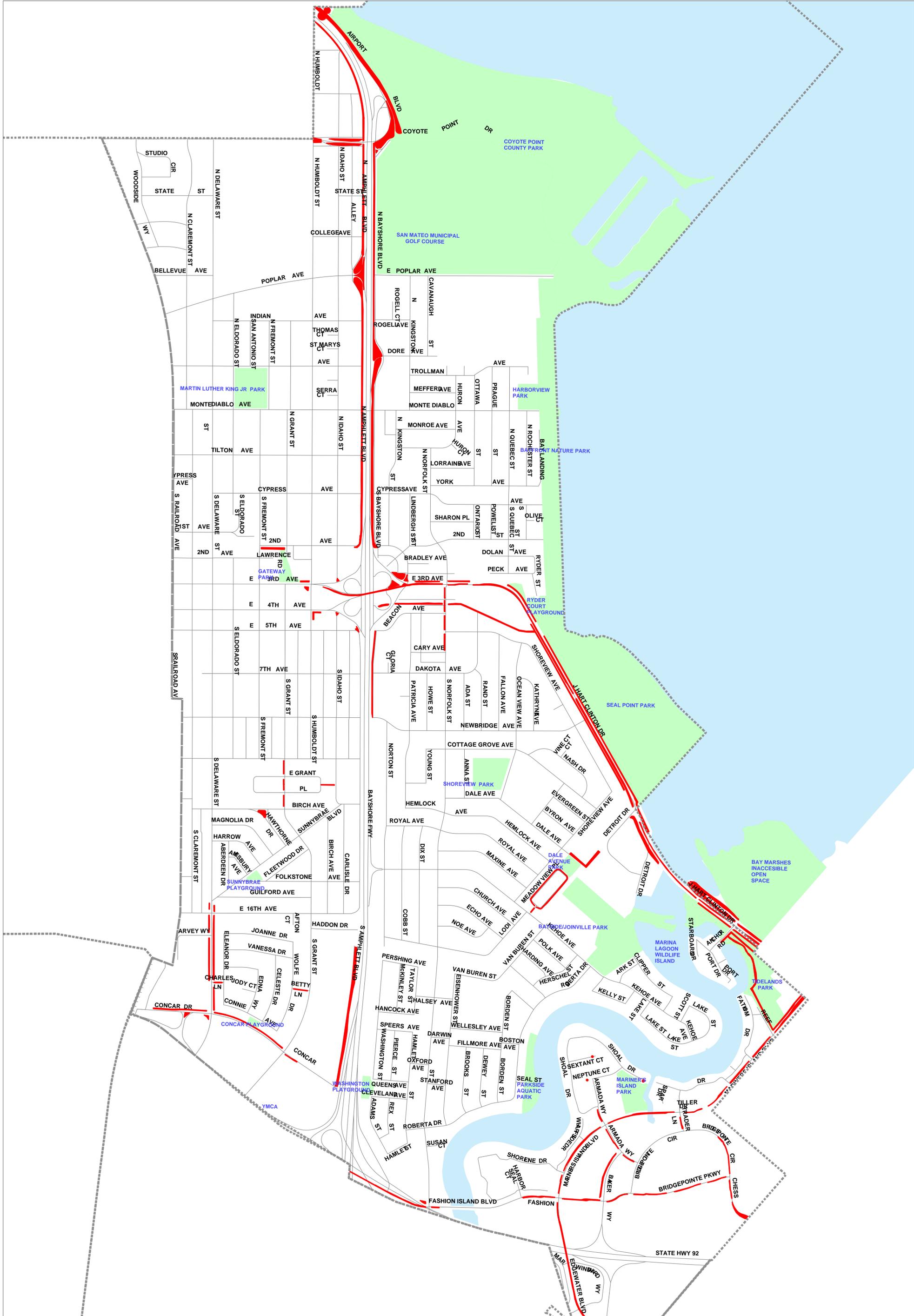
Weeding - Frequencies are estimated to maintain a "weed free" appearance. Spring to fall should require little to no maintenance.



Add Alternate 1 - San Mateo Park (65 Islands)

**ZONE 1 MAINTENANCE AREA
MEDIANS, ISLANDS, RIGHT-OF-WAY**





ZONE 2 MAINTENANCE AREA MEDIANS, ISLANDS, RIGHT-OF-WAY

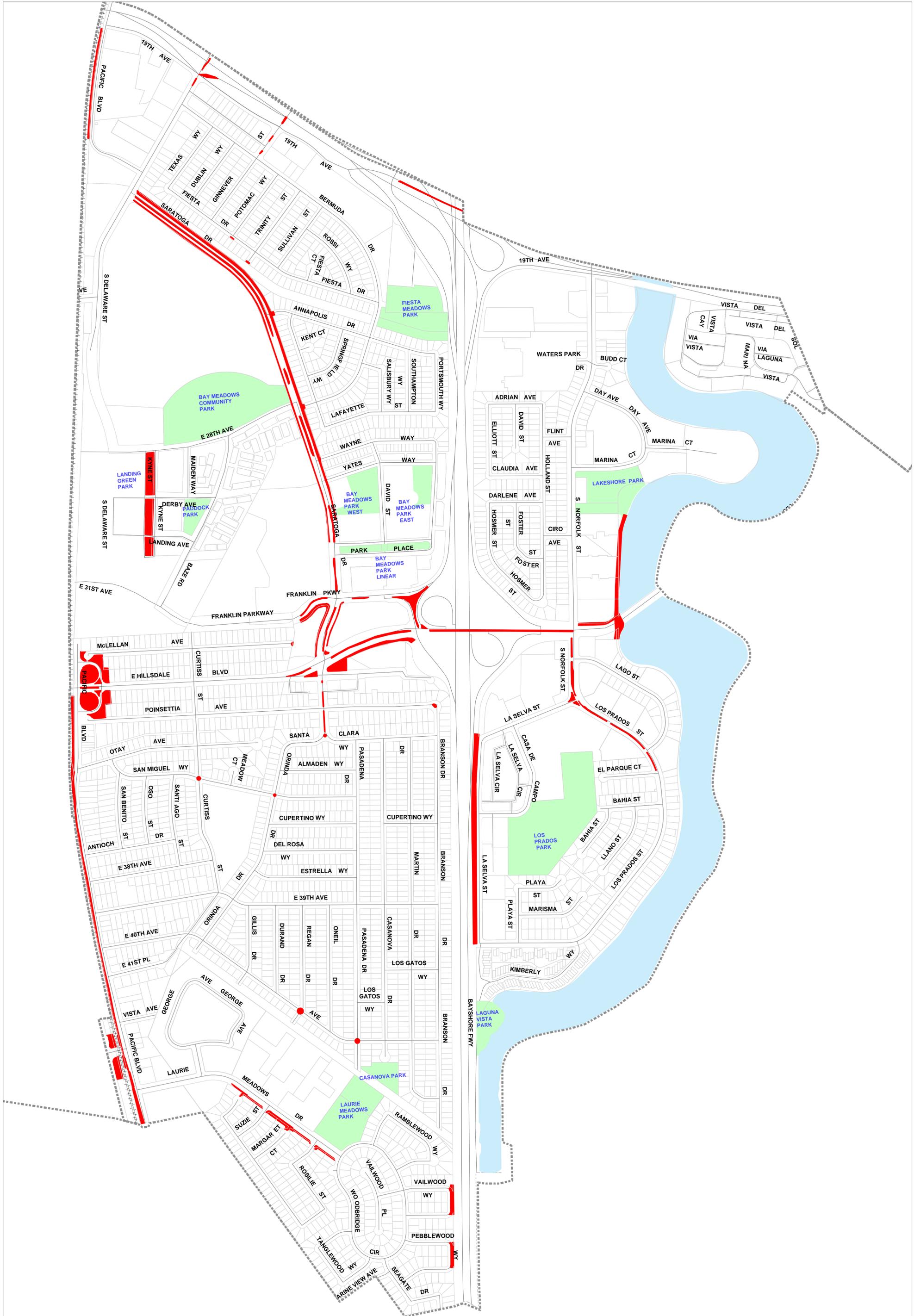




ZONE 3 MAINTENANCE AREA

MEDIANS, ISLANDS AND RIGHT-OF-WAYS





ZONE 4 MAINTENANCE AREA MEDIANS, ISLANDS, RIGHT-OF-WAY



LORAL
Landscaping, Inc.



704 South Amphlett Blvd.
San Mateo, CA 94402
650 340 6940 tel
650 340 6946 fax

Contractor's License #C-643676

July 1, 2020

Kevin Kobayashi
Golf Services Manager | Parks & Recreation
Poplar Creek Golf Course
1700 Coyote Point Drive, San Mateo, CA 94401

Re: City of San Mateo Contract Extension

Dear Kevin,

Loral Landscaping thanks you and The City of San Mateo for your continued business.

We would like to extend the current contract agreement, beginning July 1, 2020 we are requesting an increase of 1.1 % to reflect current CPI.

Please let me know if I can be of further assistances.

Thanks

Howard Wheeler

Howard Wheeler

President

Certificate Of Completion

Envelope Id: 5C99C3296D2F4AE7B54CA94482401A5F	Status: Completed
Subject: Please DocuSign: City of San Mateo Median Maintenance	
Source Envelope:	
Document Pages: 25	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Nicholas Tsiorvas
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	330 W. 20th Avenue
	City Clerk's Office
	San Mateo, CA 94403
	ntsiorvas@cityofsanmateo.org
	IP Address: 73.170.72.92

Record Tracking

Status: Original	Holder: Nicholas Tsiorvas	Location: DocuSign
7/15/2020 9:32:11 AM	ntsiorvas@cityofsanmateo.org	

Signer Events

Howard Wheeler
 howard@lorallandscaping.com
 President
 Loral Landscaping
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 E4099BE20429461...
 Signature Adoption: Pre-selected Style
 Using IP Address: 73.15.144.254

Timestamp

Sent: 7/20/2020 8:56:56 AM
 Viewed: 7/23/2020 7:13:00 AM
 Signed: 7/23/2020 7:14:07 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/23/2020 7:13:00 AM
 ID: e4d7145e-2d27-406f-a807-999c836da672

Gabrielle Whelan
 gwhelan@cityofsanmateo.org
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 68ED3AF37EB44A0...
 Signature Adoption: Pre-selected Style
 Using IP Address: 73.93.153.104

Sent: 7/23/2020 7:14:11 AM
 Viewed: 7/23/2020 7:26:46 AM
 Signed: 7/23/2020 7:28:15 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/23/2020 7:26:46 AM
 ID: eaec1ea1-4dec-4ed1-81ee-bdfa41af4285

Sheila Canzian
 scanzian@cityofsanmateo.org
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 EAF9C9F11CE1487...
 Signature Adoption: Pre-selected Style
 Using IP Address: 76.14.0.98

Sent: 7/23/2020 7:28:19 AM
 Viewed: 7/23/2020 8:42:25 AM
 Signed: 7/23/2020 8:42:50 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/23/2020 8:42:25 AM
 ID: 17ef8b59-bfb3-4b04-9861-77adab39d55a

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
----------------------------------	---------------	------------------

Carbon Copy Events	Status	Timestamp
---------------------------	---------------	------------------

Witness Events	Signature	Timestamp
-----------------------	------------------	------------------

Notary Events	Signature	Timestamp
----------------------	------------------	------------------

Envelope Summary Events	Status	Timestamps
--------------------------------	---------------	-------------------

Envelope Sent	Hashed/Encrypted	7/23/2020 7:28:19 AM
Certified Delivered	Security Checked	7/23/2020 8:42:25 AM
Signing Complete	Security Checked	7/23/2020 8:42:50 AM
Completed	Security Checked	7/23/2020 8:42:50 AM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, Carahsoft OBO City of San Mateo (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact Carahsoft OBO City of San Mateo:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cravi@cityofsanmateo.org

To advise Carahsoft OBO City of San Mateo of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at cravi@cityofsanmateo.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Carahsoft OBO City of San Mateo

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to cravi@cityofsanmateo.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO City of San Mateo

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to cravi@cityofsanmateo.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO City of San Mateo as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO City of San Mateo during the course of my relationship with you.